1. DATOS GENERALES DEL PROCESO DE CONTRATACIÓN

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| 1. **DATOS DEL PROCESOS DE CONTRATACIÓN** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| Objeto de la contratación | | | | | | | | **SERVICIO DE IMPRESION DE PAPELETAS DE SUFRAGIO PARA LAS ELECCIONES GENERALES 2019** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |  |
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| Modalidad | | | | | | | | Licitación Pública | | | | | | | | | | | | |  | | Código de la entidad para identificar al proceso | | | | | | | | | | | | | | | | | | | | | | | LP-POE-EG-02-2019 | | | | | | | | |  |
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| Precio Referencial | | | | | | | | ***Bs5.091.321,00 (Cinco millones noventa y un mil trescientos veintiuno 00/100 Bolivianos)*** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |  |
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| Plazo de Prestación del Servicio | | | | | | | | *Hasta 26 días calendario computables a partir del día siguiente hábil de la firma del Contrato* | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |  |
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| Método de Selección y Adjudicación | | | | | | | |  | | Precio Evaluado más Bajo | | | | | | | | | | | | | | | | | X | | Calidad Propuesta Técnica y Costo | | | | | | | | | | | | | |  | |  |  | |  | |  | |  |  |  |  |
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|  | | Presupuesto Fijo | | | | | | | | | | | | | | | | |  | |  | |  |  |  |  |  |  |  | |  | |  | |  | |  |  | |  | |  | |  |  |  |  |
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| Tipo de Convocatoria | | | | | | | | X | | Convocatoria Pública Nacional | | | | | | | | | | | | | | | | | | | | | | |  | Convocatoria Pública Internacional | | | | | | | | | | | | | | | | | |  |  |  |  |
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| Forma de Adjudicación | | | | | | | | X | | Por el Total | | | | | | | | | | |  | | Por Ítems | | | | | | | | |  | Por Lotes | | | | | | | |  | |  | |  |  | |  | |  | |  |  |  |  |
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| Señalar para cuando es el requerimiento del Servicio General | | | | | | | | X | | Servicios Generales para la gestión en curso | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |  |  |
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|  | | Servicios Generales recurrentes para la próxima gestión (el proceso llegará hasta la adjudicación y la suscripción del contrato estará sujeta a la aprobación del presupuesto de la siguiente gestión) | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |  |
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| Organismos Financiadores | | | | | | | | # | | Nombre del Organismo Financiador  (de acuerdo al clasificador vigente) | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |  | | % de Financiamiento | | | | | | | | | |  |
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| 1. **DATOS GENERALES DE LA ENTIDAD CONVOCANTE** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| Nombre de la Entidad | | | | | | | | O.E.P. – TRIBUNAL SUPREMO ELECTORAL | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |  |  |  |
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| Domicilio  (fijado para el proceso de contratación) | | | | | | | |  | | *Ciudad* | | | | | | | | | | |  | | *Zona* | | | | | | | | |  | *Dirección* | | | | | | | | | | | | | | | | | | | | |  |  |
|  | | LA PAZ | | | | | | | | | | |  | | SOPOCACHI | | | | | | | | |  | AV. SANCHEZ LIMA No.2482 | | | | | | | | | | | | | | | | | | | | |  |  |
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| Teléfono | | | | | 2424221 | | | | |  | | Fax | | | | | 2118189 | | | | | | | |  | | Correo Electrónico | | | | | | | | jose.orellana@oep.org.bo | | | | | | | | | | | | | | | | | | |  |  |
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| 1. **PERSONAL DE LA ENTIDAD** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|  | | | | | | | |  | |  | |  | | |  | | *Apellido Paterno* | | | | | | | | | |  | | *Apellido Materno* | | | | | |  | *Nombre(s)* | | | | | | | | |  | *Cargo* | | | | | | | | |  |
| Máxima Autoridad Ejecutiva (MAE) | | | | | | | | | | | | | | | | | CHOQUE | | | | | | | | | |  | | QUISPE | | | | | |  | MARIA EUGENIA | | | | | | | | |  | PRESIDENTA TSE | | | | | | | | |  |
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| Responsable del Proceso de Contratación (RPC) | | | | | | | | | | | | | | | | | *Apellido Paterno* | | | | | | | | | |  | | *Apellido Materno* | | | | | |  | *Nombre(s)* | | | | | | | | |  | *Cargo* | | | | | | | | |  |
| BECERRA | | | | | | | | | |  | | FARFAN | | | | | |  | MARIA TERESA | | | | | | | | |  | DIRECTORA NACIONAL ECONOMICA FINANCIERA | | | | | | | | |  |
|  | | | | | | | |  | |  | |  | | |  | | *Apellido Paterno* | | | | | | | | | |  | | *Apellido Materno* | | | | | |  | *Nombre(s)* | | | | | | | | |  | *Cargo* | | | | | | | | |  |
| Encargado de atender consultas | | | | | | | | | | | | | | | | | ORELLANA | | | | | | | | | |  | | AGUILAR | | | | | |  | JOSE ANTONIO | | | | | | | | |  | PROF. III. ESTRATEGIAS DE OBSERVACION, ACOMPAÑAMIENTO Y SUPERVISION | | | | | | | | |  |
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| 1. **SERVIDORES PÚBLICOS QUE OCUPAN CARGOS EJECUTIVOS HASTA EL TERCER NIVEL JERÁRQUICO DE LA ESTRUCTURA ORGÁNICA** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| COSTAS | | | | | | |  | | SITIC | | | | | | | | | | | | |  | | ANTONIO JOSE IVAN | | | | | | | | | | | | | |  | | VICEPRESIDENTE | | | | | | | | | | | | | |  |
| *Apellido Paterno* | | | | | | |  | | *Apellido Materno* | | | | | | | | | | | | |  | | *Nombre(s)* | | | | | | | | | | | | | |  | | *Cargo* | | | | | | | | | | | | | |  |
| IRIARTE | | | | | | |  | | TORREZ | | | | | | | | | | | | |  | | LIDIA | | | | | | | | | | | | | |  | | VOCAL NACIONAL | | | | | | | | | | | | | |  |
| *Apellido Paterno* | | | | | | |  | | *Apellido Materno* | | | | | | | | | | | | |  | | *Nombre(s)* | | | | | | | | | | | | | |  | | *Cargo* | | | | | | | | | | | | | |  |
| GONZALES | | | | | | |  | | LOPEZ | | | | | | | | | | | | |  | | EDGAR | | | | | | | | | | | | | |  | | VOCAL NACIONAL | | | | | | | | | | | | | |  |
| *Apellido Paterno* | | | | | | |  | | *Apellido Materno* | | | | | | | | | | | | |  | | *Nombre(s)* | | | | | | | | | | | | | |  | | *Cargo* | | | | | | | | | | | | | |  |
| CRUZ | | | | | | |  | | VILLCA | | | | | | | | | | | | |  | | LUCY | | | | | | | | | | | | | |  | | VOCAL NACIONAL | | | | | | | | | | | | | |  |
| *Apellido Paterno* | | | | | | |  | | *Apellido Materno* | | | | | | | | | | | | |  | | *Nombre(s)* | | | | | | | | | | | | | |  | | *Cargo* | | | | | | | | | | | | | |  |
| MAMANI | | | | | | |  | | ROMERO | | | | | | | | | | | | |  | | IDELFONSO | | | | | | | | | | | | | |  | | VOCAL NACIONAL | | | | | | | | | | | | | |  |

1. CRONOGRAMA DE PLAZOS DEL PROCESO DE CONTRATACIÓN

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| ***(De acuerdo con lo establecido en el Artículo 47 de las NB-SABS, los siguientes plazos son de cumplimiento obligatorio:***   1. ***Presentación de propuestas (para convocatoria pública nacional plazo mínimo quince (15) días hábiles, para convocatoria pública internacional plazo mínimo veinte (20) días hábiles, ambos computables a partir del día siguiente hábil de la publicación de la convocatoria);*** 2. ***Presentación de documentos para la suscripción del contrato (plazo de entrega de documentos, no menor a diez (10) días hábiles para proponentes nacionales y no menor a quince (15) días hábiles para proponentes extranjeros);*** 3. ***Plazo para la presentación del Recurso Administrativo de Impugnación (en el cronograma deberá considerar tres (3) días hábiles computables a partir del día siguiente hábil de la notificación de la Resolución Impugnable).***   ***El incumplimiento a los plazos señalados serán considerados como inobservancia a la normativa)*** |

El proceso de contratación de servicios generales, se sujetará al siguiente Cronograma de Plazos:

| **CRONOGRAMA DE PLAZOS** | | | | | | | | | | | | | | | | | | |
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| **ACTIVIDAD** | | | **FECHA** | | | | | | | | **HORA** | | | | | **LUGAR** | | |
| 1 | Publicación del DBC en el SICOES | |  | *Día* |  | *Mes* |  | *Año* | |  |  |  |  |  |  |  |  |  | |
|  | 11 |  | 07 |  | | 2019 |  |  |  |  |  |  |  |  |
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| 2 | Inspección previa | |  | *Día* |  | *Mes* |  | *Año* | |  |  | *Hora* |  | *Min.* |  |  |  |
|  |  |  |  |  | |  |  |  |  |  |  |  |  | NO CORRESPONDE |
|  |  |  |  |  |  |  |  | |  |  |  |  |  |  |  |  |  |
| 3 | Consultas Escritas (fecha límite) | |  | *Día* |  | *Mes* |  | *Año* | |  |  |  |  |  |  |  |  |
|  | 18 |  | 07 |  | | 2019 |  |  | 10 |  | 15 |  |  | La Paz Avenida Sanchez Lima N° 2482, Zona Sopocachi – Área de Contrataciones |
|  |  |  |  |  |  |  |  | |  |  |  |  |  |  |  |  |  |
| 4 | Reunión de aclaración | |  | *Día* |  | *Mes* |  | *Año* | |  |  | *Hora* |  | *Min.* |  |  |  |
|  | 23 |  | 07 |  | | 2019 |  |  | 15 |  | 30 |  |  | La Paz Avenida Sánchez Lima N° 2482, Zona Sopocachi – Unidad de Contrataciones. |
|  |  |  |  |  |  |  |  | |  |  |  |  |  |  |  |  |  |
| 5 | Aprobación del DBC con las enmiendas si hubieran (fecha límite) | |  | *Día* |  | *Mes* |  | *Año* | |  |  |  |  |  |  |  |  |
|  | 29 |  | 07 |  | | 2019 |  |  |  |  |  |  |  |  |
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| 6 | Notificación de aprobación del DBC (fecha límite) | |  | *Día* |  | *Mes* |  | *Año* | |  |  |  |  |  |  |  |  |
|  | 30 |  | 07 |  | | 2019 |  |  |  |  |  |  |  |  |
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| 7 | Presentación y Apertura de Propuestas (fecha límite) | |  | *Día* |  | *Mes* |  | *Año* | |  |  | *Hora* |  | *Min.* |  |  |  |  | |
|  | 05  05 |  | 08  08 |  | | 2019  2019 |  |  | 10  10 |  | 00  30 |  |  | **Presentación de Propuestas:**  La Paz Avenida Sánchez Lima N° 2482, Zona Sopocachi – Unidad de Contrataciones.  **Apertura de Propuestas:** La Paz Avenida Sánchez Lima N° 2482, Zona Sopocachi – Unidad de Contrataciones. |
|  |  |  |  |  |  |  |  | |  |  |  |  |  |  |  |  |  |
| 8 | Informe de Evaluación y Recomendación de Adjudicación o Declaratoria Desierta (fecha límite) | |  | *Día* |  | *Mes* |  | *Año* | |  |  |  |  |  |  |  |  |
|  | 08 |  | 08 |  | | 2019 |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  | |  |  |  |  |  |  |  |  |  |  | |
| 9 | Adjudicación o Declaratoria Desierta (fecha límite) | |  | *Día* |  | *Mes* |  | | *Año* |  |  |  |  |  |  |  |  |  | |
|  | 09 |  | 08 |  | | 2019 |  |  |  |  |  |  |  |  |  | |
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| 10 | Notificación de la adjudicación o declaratoria desierta (fecha límite) | |  | *Día* |  | *Mes* |  | *Año* | |  |  |  |  |  |  |  |  |
|  | 12 |  | 08 |  | | 2019 |  |  |  |  |  |  |  |  |
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| 11 | Presentación de documentos para suscripción de contrato (fecha límite) | |  | *Día* |  | *Mes* |  | *Año* | |  |  |  |  |  |  |  |  |  | |
|  | 30 |  | 08 |  | | 2019 |  |  |  |  |  |  |  |  |
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| 12 | Suscripción de contrato (fecha límite) | |  | *Día* |  | *Mes* |  | *Año* | |  |  |  |  |  |  |  |  |
|  | 02 |  | 09 |  | | 2019 |  |  |  |  |  |  |  |  |